

**PAC MINUTES**

Children, Youth and Family PAC  
September 10, 2021  
Minutes Recorder, Dawn Buchholz

**PAC Member Attendance—via Zoom**

Vicki Tylka, Chair	Brent Ruehlow, Chair	Annette Beattie
Dawn Buchholz, Chair	Tracy Puent	Martha Stacker
Terry Barningham	Carrie Anderson	Sue Sleezer
Scott Shackelford	Jessie Cody	Pat Lancour
Coral Kline	Liza Daleiden	Eric Calvino
Kelly Oleson	Lisa Broll	Diane Cable

**I. Call to Order**

**II. Attendance taken:** Others present via Zoom: Sarah Diedrick-Kasdorf, WCA; Katie Davis, WCHSA; John Elliott, DCF; Shelby McCulley, DCF; Angela Krueger, DCF; Jamie Keehn, DCF; Michelle Buehl, DJC; Ron Hermes, DJC; Andrew Tyler, DCF; Dana Johnson, DCF; Larissa Tomczak, DHS; Connie Bettin, Dane County; Sarah Henery, DMCPS; Pamella Kernan, Clark County; Darin Smith, PDS; Devon Syrjanen, DCF; Emily Erickson, DCF; Wendy Henderson, DCF; Linda Hall, OCMH; Mary Solheim, Wood County; Kim Edwards, DCF

**III. Review and Approval of Minutes:** Coral made a motion to approve, Jessie seconded, motion approved.

**IV. Updates and Action Items**

**A. WCHSA Business:**

- a. CYF Allocation Methodology workgroup: Final recommendation was distributed to CYF PAC members. WCHSA Executive Board already accepted the workgroup's recommendations.
- b. Complex Needs Youth Summits: WCHSA approved utilizing an Organizational Effectiveness facilitator, Kate Kelly. One summit will be focused on counties and providers to brainstorm and second summit will focus on action planning. Please note the DCF provider dashboard has been taken down and now is only available per request (thanks to DCF for doing so, per WCHSA's request). Wendy discussed how serving this population is a priority for DCF as well.

**B. DCF Discussion**

1. Strategic Child Welfare Transformation/Family First Updates
  - a. QRTP: Reminders of facility and worker/court changes and expectations over the next month: Dana presented information to the PAC. Emergency rule currently in the Governor's office. Anticipate facilities to be certified by December 15<sup>th</sup>. Family permanency teams will be required, which makes a formal recommendation and documented within the permanency plan. Youth are to be included in these teams. After care refers to services provided to these youth post QRTP discharge. Training will be provided for all child welfare professionals. Save the date sent for October 11, 10:00-11:30 or October 21, 9:00-10:30. Please see <https://dcf.wisconsin.gov/family-first/toolbox>
  - b. Prevention Plan: Angela presented information to the PAC. Healthy Families America, Parents as Teachers, and Nurse-Family Partnership are all approved prevention programs, although counties are not required to make referrals. Training video will be available, hopefully by the end of this month, regarding capturing Title IV-E services (10 minute overview). Developing a 1 page summary as well.
  - c. Communication Plan:
    - Webinars
    - Town Halls: See [dcf.wisconsin.gov/family-first/toolbox](https://dcf.wisconsin.gov/family-first/toolbox)
    - Website: just over 2,000 views in two months (56% increase over the last year).
    - Other: New email inbox [FamilyFirst@wisconsin.gov](mailto:FamilyFirst@wisconsin.gov)  
Newsletter at [Dcf.Wisconsin.gov/family-first/news](https://Dcf.Wisconsin.gov/family-first/news)  
Contact Jamie for more info: [jamie.keehn@wisconsin.gov](mailto:jamie.keehn@wisconsin.gov)
2. Change Management Updates:
  - a. Learning Maps: DCF really advocating for all counties to participate in the Learning Map experience. It is not a training, but more of a facilitated discussion with the focus on what counties want the future state of child welfare to be. Contact John Elliott for more information.
  - b. External Stakeholders: Today is the last day for counties to submit lists of external stakeholders to participate in interviews and focus groups. It may be helpful to include partners that may push back against the Family First philosophy/message.
3. TSSF 2022 Application: notifications sent to TSSF contacts. New, one time funding to supplement TSSF and then DCF looking at how to use additional funding in the future. Would like to focus on prevention.
4. Updates – Status Check

- Subsidized Guardianship payments – DCF wants to add delinquency cases. Would need a change in statute, which is being pursued. Still anticipating that DCF will start reimbursing counties in January.
- Inter-county venue agreement – no update.
- Workload Study – hoping to have the final report within the next month.
- Complaint Memo – no update.
- Permanency Plan Workgroup follow up – Mocked up Permanency Plan for PAC review at October meeting.

**C. Professional Development System:** Darin gave an update regarding the order of new worker training. Staff working on curriculum outline. Working with a consultant. Would like to make trainings self-paced and accommodate different learning styles. Should take about 4 ½ months for workers to complete the new worker training. Only a few three trainings are being planned to be face-to-face.

**D. Office of Children’s Mental Health:** Mental Health Literacy and Wellness Education update...see <https://dpi.wi.gov/sspw/mental-health/framework/universal-practices/literacy>  
Translating Feelings Thermometer to different languages. Most recent fact sheet regarding lost peer connections during the pandemic and how we and respond. Upcoming fact sheet regarding black youth suicide prevention and culturally sensitive treatment modalities. If you have a case manager to recommend for the listening session on transformation, go to this survey: <https://www.surveymzmo.com/s3/6495063/Case-Manager-Info-Session>

**E. Department of Corrections:** None.

**F. DHS:** funding opportunity memos forthcoming. Youth crisis stabilization facility in Marathon County opening soon.

**V.** Follow-up:

A. See highlighted items above.

**VI.** Meeting adjourned. Coral moved to adjourn, Annette seconded. Motion passed.